



Old Westland Realty

Loan Application - Document Checklist

If you are applying for a loan to purchase property, please review the following checklist for possible items that may be necessary to secure a loan. Use this to track the documents you have provided.

This Checklist is provided as a guideline only. Your Lender may have different and/or additional requirements.

ITEM	Enclosed	Date Will Provide	N/A
1. Copies of one month's consecutive pay stubs for any employment.			
2. Copies of W-2's for two previous years.			
3. Three most recent month's bank statements, or one quarterly statement on all liquid accounts.			
4. If you receive social security or pension income, provide two years 1099 forms and an award letter for each. For interest or dividend income, provide 2 years 1099 forms.			
5. If you are self-employed or a commissioned employee, provide two or three years (complete with all schedules) tax returns and year-to-date profit and loss statement and balance sheet.			
6. K-1's for any partnerships reported on your tax returns.			
7. If you own more than 25% of any partnership or corporation, provide copies of previous two years tax returns.			
8. Rental agreements for any rental properties.			
9. If you are reporting any child support or alimony income on your application, please provide twelve months cancelled checks or deposit slips.			
10. Documentation verifying any other source of income you are reporting			
11. Bankruptcy papers (if applicable).			
12. Final divorce decrees and complete settlement agreement.			
13. If currently renting, bring two years rental history – the names and addresses of your landlord, or twelve months cancelled checks.			
14. A complete copy of the purchase agreement, signed by both buyers and sellers.			
15. Listing agreement, or closing statement on current residence if property has been or will be sold.			
16. A check for your credit report and appraisal (Dollar amount varies). Any funds not spent on			

PO Box 1082 ▪ 603 W. First St. ▪ Magdalena, NM 87825

Phone: 575-854-2240 ▪ Fax: 575-854-2140

Website: www.oldwestland.com ▪ email: info@oldwestland.com



Old Westland Realty

your behalf will be refunded.			
17. Account #'s of all credit cards and loans with balances			
18. Address's where you've lived for the last 5 to 7 years			
19. List of Major assets such as property (personal or real),stock & bonds			
20. Copies of most recent 401 (k) or other retirement accounts			
21. Home Owners Insurance Binder for Home being purchased			
22.			
23.			
24.			
25. Other:			

Notes:

